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Welcome!

We would like to extend a warm welcome to each of you as you start what we hope will be a memorable time at Wharton. For some of you, we realize that this may be your first time in the United States and you will most likely have questions regarding campus life, Philadelphia and visa status.

It is a challenging, stimulating and sometimes difficult process to leave home and live in a different country and culture. You not only leave family and friends, but also familiar foods, climate, customs, attitudes and languages. As every culture has different rules about appropriate behavior, social norms and expectations, you may feel overwhelmed when you attempt to adjust to many new and different things all at the same time.

The Wharton MBA Program Office has created this brief, informal handbook to assist you. Please note that you should use this handbook as a supplement to other invaluable resources that will guide you through your time at Wharton. We recommend both The MBA Resource Guide and the Graduate and Professional Student Handbook as two primary sources of information. For more information about everything from nightlife in Philadelphia to classroom etiquette, we recommend The Inside Guide, a handbook created by MBA students and designed to give you an informal look at life at Wharton.

If you have questions pertaining to visas and immigration, please contact the Penn Office of International Programs (OIP). The OIP telephone number and both web and street addresses can be found in the appendix. The staff at the OIP is extremely knowledgeable about issues facing international students. They are very resourceful and can answer most of your questions regarding visas, immigration, employment, etc. Upon arrival you should go to the OIP to register your immigration documents, unless you attend the Wharton International Student Orientation and register your documents at that time. Either way, your documents should be registered no later than 30 days from your program start date on your I-20. Please bring your passport, I-20 or DS-2019 and I-94 card and copies of these documents if you are attending the Wharton orientation program.

If you would like individual assistance, you may stop by the MBA Program Office in 300 Huntsman Hall from 8:30 am - 6:00 pm, Monday through Friday for an answer to a quick question or to schedule an appointment with an academic advisor.

We wish you the best of luck at Wharton and hope that your transition goes smoothly!

Peggy Bishop Lane, Director
Wharton MBA Program

Parker Snowe, Associate Director
Wharton MBA Program
Academics

Dates
The dates of the 2006 fall semester are as follows:

**First Day of Fall Semester Classes:** September 6  
**Fall Break:** October 25  
**First Day of Q2 Classes:** October 26  
**Thanksgiving Break:** November 23 – 26  
**Reading Days:** December 11 - 12  
**Final Exams for Q2 & Fall Courses:** December 13 - 20

Wharton MBA Program Office
Your first stop if you are seeking academic support, help, or advice should be the MBA Program Office, located in 300 Jon M. Huntsman Hall. You can schedule an appointment with any of the other academic advisors in the office. To schedule an appointment, simply request one from the receptionists in 300 Huntsman. You should also check the Academic Support Resources button on the MBA Program Office web site ([http://spike.wharton.upenn.edu/mbaprogram/](http://spike.wharton.upenn.edu/mbaprogram/)) for details about a broad range of support services. Non-academic questions can be directed to the staff in this office as well. Information on registering for courses will be covered in a separate briefing given by Wharton MBA Program Office staff.

Wharton’s MBA courses are graded on a traditional letter-grading system with the following categories: **A, B, C, D and F** (with +’s and –’s). The LT (Lowest Ten per cent) marker is an internal signal to the student that does not appear on the official transcript but indicates that the student’s performance falls in the lowest 10% of the class, assuming a minimum enrollment of 20. Students who withdraw from courses after the semester has begun may receive a grade of Withdrawn (W). Courses in which students receive a “W” count toward the number of credits earned. A complete description of Wharton’s academic policies can be found in the **2006-2007 MBA Resource Guide** ([www.wharton.upenn.edu/mbaresource/](http://www.wharton.upenn.edu/mbaresource/)).

Course Materials
Readings and other materials for courses, called course packs, are available for purchase at Wharton Reprographics, located at 400 Steinberg-Dietrich Hall, 3620 Locust Walk, tel: (215) 898-9945. Course packs can also be purchased on line. For more information on Wharton Reprographics, you can visit their website at [http://reprographics.wharton.upenn.edu/](http://reprographics.wharton.upenn.edu/).

The following three University resources are traditionally of the most help to international students.

**Department of Academic Support Programs**
Address: 220 S. 40th Street, Suite 260, Philadelphia, PA 19104
Phone: (215) 898-0809  
E-mail: [rread@pobox.upenn.edu](mailto:rread@pobox.upenn.edu)  
Website: [http://www.vpul.upenn.edu/dasp/dasp_home.html](http://www.vpul.upenn.edu/dasp/dasp_home.html)

The Department of Academic Support Programs (DASP) promotes the intellectual development of Penn scholars. The DASP offers a program called **Tutoring and Learning Resources**. This
program assists all university students by offering services and programs free of charge, including:

- Individualized assessment and instruction focusing on academic reading, writing, critical thinking, studying, and time management;
- Individual tutoring sessions in some graduate courses;
- Mid-term and final exam review workshops and “clinics”;
- “Academic Plus” workshop series for international students;
- Programs and services for students with learning disabilities

**English Language Programs Office (ELP)**
Address: English Language Programs, 110 Fisher-Bennett Hall, 3340 Market Street, Philadelphia, PA 19104
Phone: (215) 898-8681
E-mail: elp@sas.upenn.edu
Website: http://www.sas.upenn.edu/elp/

The ELP offers several programs for international students in the MBA program who wish to improve their English language skills. Possible courses of study include:

- **Intensive Program** - These classes meet between 8:00am-5:00pm every day (or 4 days per week) for a total of 5 hours per week. These classes are designed to suit beginner, intermediate and advanced English speakers.
- **Evening Program** - Classes run from 6:00pm-8:30pm and meet once or twice per week. These programs are traditionally designed for intermediate and/or advanced learners. Class topics include: English, academic listening, speaking, reading, writing, library research skills and business English.

The ELP also runs the **Summer Institute for Business Students** (SIBS) - An intensive program for students who are planning to attend graduate business school. SIBS begins in early July and students can choose to study for 4, 5, or 6 weeks. The 6-week option is especially recommended for students who want more time to develop their language skills. The curriculum in all three options provides the skills and knowledge that students will need to succeed at business school. **Wharton Partners may also study full or part-time in the Intensive Program and the Evening Program. For more information please contact the ELP office listed above.**

**The Writing Center**
Address: The Writing Center, 3808 Walnut Street, Philadelphia, PA 19104
Phone: (215) 573-2729
E-mail: critwrit@writing.upenn.edu
Website: http://www.writing.upenn.edu/critical/

The services of The Writing Center are provided without charge and intended for use by anyone in the University who wants to work on his or her writing. Consultants provide assistance in connection with regular coursework and can help students to select a topic, test a thesis, devise an outline and/or revise a draft.

**The Graduate Student Center**
Address: 3615 Locust Walk, Philadelphia, PA 19104
Phone: (215) 746-6868
Website: http://www.upenn.edu/gsc/
The Graduate Student Center was established to meet the unique needs of graduate and professional students at Penn. The Center empowers graduate and professional students to create and participate in a graduate community at Penn, transcends school and department affiliations, facilitates cross-disciplinary and cross-cultural exchanges through intellectual and social programs and provides graduate and professional students with a centrally-located home that includes a lounge, computer lab, and meeting/event space.
Wharton Computing
Wharton Computing and Information Technology (WCIT) supports research, instructional and administrative computing at the Wharton School. WCIT produces SPIKE, the School's award-winning student intranet; operates the computer labs and group work stations throughout the Wharton complex, provides students with e-mail and a wide range of electronic communication and information resources; and runs a computer consulting "help desk" to assist students, faculty, and staff with the computing resources. Also part of WCIT is Wharton's Reprographics Department, which provides duplicating, printing, and desktop publishing services.

Wharton's "SPIKE": E-mail and Electronic Communications
Electronic communication tools are an integral part of the curriculum at the Wharton School. Each year, WCIT works with Wharton students to develop the next generation of MySPIKE- a collection of specialized tools for student communication.

Electronic Mail
All MBA students have Wharton e-mail addresses. Since so much of the official correspondence from the school is sent via this channel, it is critical that you check your e-mail regularly. Questions regarding your e-mail account should be directed to Wharton Computing and Information Technology (WCIT).

Wharton also provides tools for collaborative communications, including electronic "message boards", mailing lists, and SPIKE's webCafe, - a virtual "meeting place" for information sharing and online collaboration. Wharton's MySPIKE interface provides simple "point-and-click" access to all these communications services, and offers the ability to easily create your own discussion groups and mailing lists.

A separate University PennNet account is required to access certain University systems. Students with a valid PennCard ID are entitled to receive a PennNet account.

Computer Consulting
To help students make the best use of Wharton's computing facilities, WCIT provides consulting, documentation, and computer purchase assistance. The consultants are available for walk-in service in F35 JMHH, by phone at (215) 898-8600 during regular consulting hours, or by sending e-mail to <consultant@wharton.upenn.edu>.

Immigration, Visas and Employment

This information prepared by the Office of International Programs (OIP) is intended to provide an introductory overview of some important topics for international students. Students should consult with OIP for more detailed information.

Students should also review OIP’s handout, “Maintaining Legal Student Status in the United States.” This is available at OIP and is also provided in your new student packet provided at the Wharton International Student Orientation.

More information for new students can also be found at: http://www.upenn.edu/oip/iss/new/index.html

Please contact OIP for any updates since this information is subject to change. The website for OIP is: http://www.upenn.edu/oip/

Passport

You must have a valid passport at all times during your stay here. Students in F-1 or J-1 immigration status must keep their passports valid at least six months into the future at all times. You may obtain extensions of your passport through the nearest consulate or embassy of your country.

Visa

Your visa is a stamp in your passport issued by an U.S. consulate abroad. All international students - with the exception of Canadian nationals requesting F or J immigration status - are required to have a valid stamp in their passport at the time of entry into the United States. Your visa specifies the type of immigration status you will hold (F-1, J-1, etc.), the date until which you may enter the United States, and the number of entries you may make before you must apply for a new visa stamp. The length of validity of each visa type is determined by an agreement with your home country and the United States government and is not necessarily tied to the length of your program of study.

F-1 or J-1 visa stamps cannot be obtained within the United States. Application for a new stamp generally must be made in person at a U.S. consulate or embassy outside the United States. The validity period of your visa stamp does not determine the length of time you may remain in the United States after you enter. Your length of stay is determined by the date on your form I-94 (see below).

There are two types of entry visas issued to non-immigrant students who intend to study full-time at Penn -- the F-1 Student visa and the J-1 Exchange Visitor Student Category visa. A student's accompanying spouse who does not intend to study full-time is given an F-2 or J-2 visa.

Form I-94

This is a record of your non-immigrant status and permission to stay in the United States. It is a small white card -- known as the I-94 card -- stapled into your passport by an immigration officer when you enter the United States. It shows your "immigration status", the date and port of your arrival in the United States, and the date until which you have permission to stay. The notation D/S (instead of a date), indicates "duration of status," and refers to the completion date on the
certificate of eligibility (the I-20 or DS-2019) given to those who wish to enter the United States in student status. The form I-94 is also called the Arrival/Departure form because each time you enter the United States you receive a new form, and each time you leave the country you surrender your I-94. The I-94 is an important form; we recommend that you make a photocopy of both sides of the form to keep separately in case you need to replace it.

Form I-20 (for F-1 and F-2 Visa Holders)

The Certificate of Eligibility for Non-Immigrant F-1 Student Status is commonly known as the I-20. This is the document issued by a school for presentation at a U.S. consulate abroad to obtain an F-1 student visa; it must also be presented to U.S. Immigration upon entry into the United States. You are required to keep all I-20s issued to you throughout your student status; no matter how long you stay in the United States or how many times you travel abroad. If you are traveling abroad during your program, you must have a travel endorsement by OIP on your latest I-20. This travel endorsement is valid for one year. If you do not expect to complete your academic program by the time your I-20 expires, you must notify OIP to request an extension before the expiration of the I-20.

Form DS-2019 (for J-1 and J-2 Visa Holders)

This is the document issued by the program sponsor—the university, government agency or other organization sponsoring the J-1's visit—for presentation at a U.S. consulate abroad to obtain a J-1 visa. It must also be presented to U.S. Immigration upon entry into the United States. You are required to keep all DS-2019s issued to you throughout your student status; no matter how long you stay in the United States or how many times you travel abroad. If you are traveling abroad during your program, you must have your DS-2019 endorsed for travel by your program sponsor (usually Penn OIP). This travel endorsement is valid for one year. If you do not expect to complete your academic program by the time your DS-2019 expires, you must notify your program sponsor to request an extension.
SEVP & SEVIS
The Student and Exchange Visitor Program (SEVP) is a U.S. federal government program designed to facilitate and monitor the activities of F and M students and J exchange visitors. SEVIS, the Student and Exchange Visitor Information System, is an internet-based database system which will transmit data between U.S. schools and the U.S. Department of Homeland Security (DHS).

Employment

The most important employment issue to consider is legal (or "authorized") versus illegal (or "unauthorized") employment. Make sure that any employment you plan to engage in is legal, since illegal employment poses a grave threat to your ability to remain in or return to the United States. Also make sure you have the necessary employment authorization before you begin work. Starting work without prior authorization, even if you receive authorization later, constitutes illegal employment. Again, be aware that illegal or unauthorized employment renders you illegally present in the United States and can have serious consequences. If you have any questions concerning your eligibility or category of employment, please consult with OIP before commencing employment.

F-1 Students
F-1 students are generally permitted to work on the premises of the school that issued their currently valid I-20, while attending that school and maintaining their F-1 status. This work is part-time, limited to 20 hours per week when school is in session or full-time during holiday and vacation periods. Work on-campus is a benefit of F-1 visa status and no additional authorization is necessary. Work on Penn’s campus is permissible if it meets certain requirements. Please see the OIP handout Employment Options for F-1 Students for how the types are defined by the U.S Citizenship and Immigration Services (USCIS) or refer to the OIP website.

Curricular Practical Training (CPT)
An F-1 student may be eligible for CPT authorization for work experience that is a required or integral part of the program of study. These experiences may include internships, student teaching, cooperative education programs and practical experiences which are a required part of your academic program, or for which academic credit is granted. Students authorized for CPT will receive a new SEVIS I-20 with the CPT notation. For more information on eligibility for CPT and application procedures, please see the F-1 Curricular Practical Training handout or refer to the OIP website.

Optional Practical Training (OPT)
F-1 students are eligible for a total of twelve months of optional practical training (OPT) per educational level. OPT provides an opportunity to apply theoretical knowledge obtained in an academic program to a practical work experience in the United States. This employment opportunity must be directly related to your major field of study. Eligible students may apply for “pre-completion OPT” (before completion of program) and/or “post-completion OPT” (after completion of studies). You do not need a job offer in order to apply for OPT. OPT requires authorization from the USCIS before you can start to work. This authorization can take up to three months to obtain. Students recommended for OPT will receive a new SEVIS I-20 with an OPT recommendation notation. For additional information and application materials, please see the OPT handout or refer to the OIP website.
F-2 (spouse and children of F-1 visa holders)
They are not permitted to work.

J-1 Students
Work on campus is a benefit of J-1 visa status and no additional authorization is necessary. This work is limited to 20 hours per week when school is in session or full-time during holiday and vacation periods. Work on Penn's campus is permissible if it meets certain requirements. Please see the OIP handout Employment Options for J-1 Students for types as defined by the U.S Citizenship and Immigration Services (CIS) or refer to the OIP website.

Academic Training
J-1 students are eligible for eighteen months of academic training employment authorization for off-campus work unless they have spent less time in J-1 status, i.e. a student who is enrolled for only one semester. Academic training provides an opportunity to apply theoretical knowledge obtained in an academic program to a practical work experience. This employment opportunity must be directly related to your major field of study. It may, in certain circumstances, be full or part time and may take place anywhere in the United States. You may apply for academic training during your vacation periods, during the academic year, or when you complete your studies. Academic training can be authorized by the Office of International Programs upon the recommendation of your academic advisor. For additional information and application materials, please see the J-1 Academic Training handout or refer to the OIP website.

J-2 (spouse and children of J-1 visa holders)
J-2 visa holders (which mean the spouse and children of a J-1 visa holder) can apply to the USCIS for an Employment Authorization Document (EAD). OIP has J-2 work permission packets and you can drop by their office to pick one up. The process can take 2-3 months, so apply as soon as you are eligible. Once the USCIS has processed your work permit, the USCIS will send it to the address you specified in your application. All J-2 visa holders are subject to social security taxes, federal income taxes, state and local income taxes. After getting your work permit you have to apply for a Social Security number.

Finding a Job
Obviously, if you are an MBA candidate seeking summer internships or post-graduate employment, you should make use of Wharton’s MBA Career Management office. They have a talented staff and extensive resources to assist you. The office is located at 50 McNeil Building, 3718 Locust Walk, tel: (215) 898-4383. A separate briefing on Wharton’s MBA career services will be offered to all incoming students shortly after arrival on campus.

However, if you are seeking part-time employment during the academic year, or if your partner is searching for a job, there are several paths you can use:

For on-campus jobs, you can log onto http://www.hr.upenn.edu/jobs/ and click on “Employment at Penn”. The website also includes a comprehensive list of part-time employment opportunities for students. Another method is to simply ask anyone who currently works at Penn that you meet – some of the best job leads come through face-to-face meetings. Job postings can also be found in the Classified Section of The Daily Pennsylvanian, the university newspaper.
For off-campus jobs, local newspapers frequently post job opportunities. *The Philadelphia Weekly* is a great place to start looking. You can pick it up for free around the city or log onto [www.phillyweekly.com](http://www.phillyweekly.com) and click on “Classifieds”.

The Wharton Partners club has also assembled a helpful guide that includes contacts for on-campus jobs as well as names of companies and contacts for firms within the Philadelphia area. *The Wharton Partners Club Survival Guide* can be found on their website at [http://dolphin.upenn.edu/~partners/](http://dolphin.upenn.edu/~partners/). We recommend using this guide to help jumpstart your job search.

Some additional websites where you can send your resume and find job postings are: [www.monster.com](http://www.monster.com)  [www.philly.com](http://www.philly.com)  [www.jobs.com](http://www.jobs.com)  [www.phillyweekly.com](http://www.phillyweekly.com)

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**Social Security Number (SSN)**

If you intend to work while you are studying at Penn, you must obtain an SSN. While the SSN is also useful for other purposes such as opening bank accounts or applying for credit cards, it is not required and will not be issued solely for such purposes.

**F-1 Students**

A Social Security Number can only be issued to an F-1 student upon securing on-campus employment or off-campus employment authorization in the United States. More information can be found at: [http://www.upenn.edu/oip/iss/visa/alerts.html#ssn](http://www.upenn.edu/oip/iss/visa/alerts.html#ssn)

If you will be obtaining an SSN based on your on-campus employment, you should first visit OIP to obtain an eligibility letter. This letter will need to be completed by your on-campus employer and signed by OIP.

**J-1 Students**

J-1 students are not required to show proof of employment. However, you must obtain an eligibility letter from OIP verifying that you are a J-1 visa holder enrolled full-time at the University of Pennsylvania to obtain an SSN.

Both F-1 and J-1 students would then bring their eligibility letter and immigration documents to the Social Security Office located at 3901 Market Street (further instructions will be on the reverse side of the eligibility letter). Please also note that an application cannot be submitted to the Social Security Office until 10 days have passed since you have entered the United States.

Please visit OIP with any questions. More information on the SSN application can also be found on the Social Security Administration website: [http://www.ssa.gov/](http://www.ssa.gov/) or you can call the Social Security Service Line at (800) 772-1213.
As you know, there are usual and customary living expenses associated with life in Philadelphia. These include housing, meals, health insurance, books & supplies, and miscellaneous expenses. The following chart is to be used as a guide only; actual expenses may vary depending on the housing and other options you may choose.

<table>
<thead>
<tr>
<th>Category</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing</td>
<td>$1,175/month</td>
</tr>
<tr>
<td>Meals</td>
<td>$500/month</td>
</tr>
<tr>
<td>Books &amp; Supplies</td>
<td>$1,150/semester</td>
</tr>
<tr>
<td>Miscellaneous*</td>
<td>$1,900/semester</td>
</tr>
</tbody>
</table>

*Includes estimates for health insurance, telephone service, inter-city travel, entertainment, laundry, clothing and other personal items.

Costs not included in this estimate: moving expenses, furniture, car expenses, parking, club activity fees, or expenses related to the job search.

You can put various charges on your student account. Payments can be made in person at the Cashier’s Office, located in the Franklin Building, 3451 Walnut Street, tel: (215) 898-7258.

**Banks**

You may wish to open a bank account as soon as possible. Choose any bank that is convenient. The following bank branches are located within a few blocks of campus and offer a wide range of financial services.

**CITIZENS BANK**
134 S. 34th Street
Philadelphia, PA 19104
(215) 387-1900
Hours: Monday - Friday: 9am – 5pm; Saturday: 10am – 2pm; Sunday: 11am – 12noon
[www.citizensbank.com](http://www.citizensbank.com/)

**COMMERCE BANK**
University City Branch
3735 Walnut Street,
Philadelphia, PA 19104
(215) 387-1000
Hours: Monday – Friday: 7:30am – 8pm; Saturday: 7:30am – 6pm; Sunday: 11am – 4pm

**WACHOVIA BANK**
1700 Market Street
Philadelphia, PA 19103
(215) 496-4120
Hours: Monday – Wednesday: 9am – 3pm; Thursday: 9am – 5pm; Friday: 9am – 4pm
PNC BANK (the closest ATM on campus is in Steinberg-Dietrich Hall at the cafeteria. PNC also has a branch bank at 19th and Walnut Streets near Rittenhouse Square.)
University City Branch
3535 Market Street
Philadelphia, PA 19104
(215) 823-2300
Hours: Monday – Thursday: 9am – 3pm; Friday: 9am – 5pm
www.pnc.com

SOVEREIGN BANK
3131 Market Street
Philadelphia, PA 19104 USA
(215) 382-8005
Hours: Monday – Wednesday: 8:30am – 3:00pm; Thursday: 8:30am – 4pm; Friday: 8:30am – 5pm; Saturday: 9am – 12noon
www.sovereignbank.com

UNIVERSITY OF PENNSYLVANIA FEDERAL STUDENT CREDIT UNION
3401 Walnut Street, Suite 431A
Philadelphia, PA 19104
(215) 898-9697
Hours: Monday – Friday: 10am – 5pm; Summer: 12noon – 5pm
http://sfcu.upenn.edu/

Even without a Social Security number (SSN), you should be able to open an account and get a debit or a check card (basically, it is a debit card with a Visa logo that you can use for shopping). Getting a credit card is more difficult because international students don’t have a credit history in the United States. If you have difficulty obtaining a credit card, talk with a customer service representative at your bank and ask them if they offer a “secure credit card” or if they can offer some other suggestions or assistance to help you establish a credit history.

One way to build your credit history is to open store accounts with a department store such as Strawbridge’s, Macy’s, Lord & Taylor, etc. Remember to always pay your bills on time. Many stores ask for your Social Security number (SSN) and U.S. driver’s license.
Health

Health Clinic
The Student Health Service clinic is located in the basement of the Penn Tower Hotel located at 34\textsuperscript{th} Street and Civic Center Boulevard (see address below). As a guest student at the Univ. of Pennsylvania, you have access to this center on par with full-time Penn students. For more information on what services are available at SHS, please stop by their office for a consultation or to pick up literature. You can also visit their website at www.upenn.edu/shs/.

Health Insurance
Medical services in the United States are not free. In fact, they are quite costly. Hospital costs in Philadelphia can easily cost $1,000 a day, and that does not include physician’s fees. This is why all international students are \textbf{required} to carry health insurance that meets certain minimum standards. Each year, all students must enroll in the University plan or submit a waiver card indicating proof of comparable coverage.

A group health insurance policy is available to students who do not have alternative plans. Acceptable alternative plans must provide at least $500,000 minimum coverage and at least $2,000 per day for inpatient care, cover 80\% of diagnostic service charges and all pre-existing conditions, and have surpassed the period of limited coverage.

A group health insurance policy is available to eligible students (and their dependents) who do not have acceptable alternative plans. For more information, contact the Student Health Insurance Office at:

\begin{center}
\textbf{Student Health Service}  \\
Penn Tower Hotel, Lower Level  \\
399 S. 34\textsuperscript{th} Street (34\textsuperscript{th} Street and Civic Center Boulevard)  \\
Philadelphia, PA 19104-4283  \\
(215) 573-3523  \\
www.penn.edu/shs
\end{center}

Recreation & Fitness
There are two recreation centers on campus, \textbf{Pottruck Health & Fitness Center} at 3701 Walnut Street, and \textbf{Hutchinson Gymnasium} at 220 S. 32\textsuperscript{nd} Street. While there is no charge to use the pool and other facilities at Hutchinson, there is a $125-per-semester fee to use the Pottruck Fitness Center. To obtain a membership, you must verify your eligibility at the Membership Services Office at Hutchinson Gym, pay the appropriate fee, then proceed to the Franklin Building at 3451 Walnut Street to receive your Recreation ID. It is advised that you pick up a copy of the latest Penn Recreation Guide at either location for a complete description of recreation policies and services. The website for Penn Recreation is www.upenn.edu/recreation/
The Wharton MBA Program Office, located in 300 Huntsman Hall, is the focal point for the coordination of all co-curricular student programs and serves as the primary administrative liaison to the Wharton Graduate Association (WGA). The office sponsors the Wharton Leadership Lecture Series as well as numerous VIP presentations throughout the year. The MBA Program Office is responsible for orientation activities, graduation ceremonies, and the publication of the student directory and pre-orientation materials. It is the best source of information on programs sponsored by the Wharton Graduate Association and its affiliated clubs. The web address is http://spike.wharton.upenn.edu/mbaprogram/. To review the WGA site, click on http://wga.wharton.upenn.edu/.

Wharton partners (i.e. spouses, significant others, etc.) are an integral part of the Wharton community and we would like them to have a memorable Wharton experience. To this end, the MBA Program Office helps organize several large-scale events that are both partner- and family-friendly. Although it would be impossible to create an exhaustive list of all these activities, we recommend that partners and children participate in the Fall Family Festival and Spring Salute. Wharton partners also enjoy the Wharton Graduate Association’s Winter and Spring Formals and are encouraged to attend the Wharton Leadership Lectures. Athletically inclined partners can join the Wildmen ice hockey team and are invited to participate in a number of student-run community service events including Into the Streets, Christmas In April, and the Rocky and Jingle Bell Runs.

How Do I Meet Other Wharton Partners?
The Wharton Partners Club is a great way for partners to meet each other and share similar experiences or exchange information. The Partners Club holds several events and activities throughout the year. For further information, contact the Club at whartonpartners@yahoo.com. The Partners web site is http://www.whartonpartners.org/.

How Do I Meet Other International Partners at Penn?
The Partner Family Resource Center/International Women’s Group
Address: 3650 Chestnut Street, Philadelphia, PA 19104
Email: pfrc@hotmail.com

The Partner Family Resource Center/International Women’s Group (PFRC/IWG) has provided support and resource information to the spouses of international students at Penn. The group works to alleviate the anxiety and culture shock experienced by many international students and plans an array of activities for families, including information regarding schools, daycare, shopping, and other details necessary for settling into a new country. Much of the success of the group results from the talents and skills of its members. Some of the group’s activities have included handicraft classes, computer training, English composition classes and discussion groups about other cultures.

How Can I Obtain a PennCard Partner ID?
Spouses or Domestic Partners of University of Pennsylvania students, faculty or staff are entitled to a Partner PennCard. If you would like a Partner ID you must go together to the PennCard Office in the Franklin Building, 34th & Walnut Streets. A PennCard will be issued that will expire when the sponsoring PennCard holder’s card expires. There is a $15.00 charge for the
card and this charge may be paid in cash or check. To obtain a PennCard Partner ID, you must take the following steps:

- Both the PennCard holder and the partner must go together to the PennCard Center.
- The PennCard holder must bring their valid PennCard and his/her partner must bring a valid form of photo ID (driver’s license, passport, etc.).
- A partner must also bring documentation that shows proof of marriage or domestic partnership. Acceptable documentation (which must show the same last names or both last names) includes a marriage certificate, a shared lease, a shared bank or credit account or a passport coded for partner or spouse (J2 or F2).

Am I Allowed to Work as a Non-Immigrant Partner of an International Student?
INS regulations allow no circumstances under which the spouse (F-2) of an F-1 student can apply for work permission while in the United States. The spouse (J-2) of a J-1, however, may apply to INS for permission to be employed if he or she can demonstrate a need for supplemental support for self or children. The spouse cannot obtain work permission in order to support the J-1 student. Please contact the Penn OIP for further information.

How Do I Find Work in Philadelphia?
For information about on-campus jobs, you can log onto http://www.hr.upenn.edu/. You will need to file an application with the University’s Employment Office, 124 Blockley Hall, 418 Service Drive, or with the Wharton Personnel Administrator, 1050 Steinberg Hall-Dietrich Hall. International student partners should consult the Office of International Programs (OIP) to make sure that they meet the necessary visa requirements.

Another method for finding a job is to ask around. Occasionally, job opportunities are available in the various departments within the university. The Wharton Partners club has also created a Survival Guide for Wharton Partners that contains a list of companies within Philadelphia and some helpful addresses and contacts. The Guide and additional job postings can be found on their website at: http://www.whartonpartners.org/

Job postings can also be found in the Classified Section of The Daily Pennsylvanian, The Philadelphia Inquirer and The Philadelphia Weekly. For more about finding a job in Philadelphia, please see the “Immigration, Employment and Visas Issues” section of this booklet.

Can Wharton Partners Enroll in English Classes?
Wharton partners are eligible to enroll in English courses offered by the English Language Programs Office at the University of Pennsylvania (ELP). For more information about ELP’s course offerings please see the “Academic Support” section of this booklet.

Some Wharton partners have also taken classes at other schools or universities in the Philadelphia area. These courses are often less expensive than those offered at Penn. The partners have reported that they have enjoyed the classes, but you will have to call the schools directly to get more information about current fees, course content, structure and effectiveness.

Nationalities Service Center:
Address: 1300 Spruce Street, Philadelphia, PA 19107-5812
Phone: (215) 893-8400 Fax: (215) 731-9718
Fee: Last year’s fee was approximately $155 for 10 weeks.
Class topics include reading, grammar, speaking, etc. Classes are broken down into seven levels.

Drexel University English Language Center (ELC)  
Address: 229 North 33rd Street, Philadelphia, PA 19104  
Phone: (215) 895-2022 Fax: (215) 895-6775  
Website: [http://www.drexel.edu/elc/](http://www.drexel.edu/elc/)

ELC offers classes every quarter. You have the option of enrolling in a full quarter course for eleven weeks or for a half-quarter class that last six weeks. They have six English levels. For more information, please call or write.

Community College of Philadelphia (CCP)  
Address: 1700 Spring Garden Street, Philadelphia, PA 19130  
Phone: (215) 751-8010  
Website: [www.ccp.cc.pa.us](http://www.ccp.cc.pa.us)

CCP offers free classes for those who have lived in Philadelphia for over six months. As in any language program, you take a placement test and then are placed in the appropriate level (five levels). Classes meet Monday to Friday from 8:00am until 12:00 Noon. If there are too many students in one class the number of days per week that you meet could be reduced to three days a week instead of five. Each class covers conversation skills and grammar.

Other Courses/Classes

Philadelphia Museum of Art  
For more information about classes as the museum, visit the website at: [www.philamuseum.org](http://www.philamuseum.org)

Wharton Small Business Development Center  
Vance Hall, 3733 Spruce Street, Philadelphia, PA 19104  
Phone: (215) 898-4861  
Website: [http://whartonsbdc.wharton.upenn.edu/](http://whartonsbdc.wharton.upenn.edu/)

Offers courses related to small business issues. Topics include; management, marketing, finance, business legal issues, personal growth, business planning and operations. A certificate is available for those who complete ten or more courses. Enrollment is per course. Each course may have several 3-hour sessions. Courses are offered all year and there is a 10% discount for those who enroll at the beginning of the semester.

University of the Arts  
Address: 320 S. Broad Street, Philadelphia, PA 19102  
Phone: (215) 717-6000  
Fax: (215) 717-6538  
Hours: 9:00am-5:00pm  
Website: [www.uarts.edu](http://www.uarts.edu)

Offers courses in graphic design, creative writing, handicrafts, photography, design, music, dance, arts, web page design, etc. Each class has a limited amount of students and you may not register after the second class. You can register by mail, phone, fax or in person.
Temple University- Center City (TUUC)
Address: 1515 Market Street, Philadelphia, PA 19102
Phone: (215) 204-TUCC
Website: www.temple.edu/tucc/

Temple’s Center City Campus offers non-credit courses. The cost and length of the course differs depending on the class in which you are registered. Generally you will have one class per week. Each quarter they publish a booklet where you may find information on courses, schedules and fees.

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Children

Many of our students have children and families that come with them to Philadelphia. Still more may begin families while they are studying. This section is designed to give you more information about services available to Wharton students and partners that are expecting, have children or simply enjoy activities for children of all ages!

This document does not contain a comprehensive list, but it does provide you with some fun activities to consider and information about health services that has been helpful to previous students. For further activity suggestions and more on services available to Wharton children, please read The Wharton Inside Guide.

Pregnancy and Delivery
Students and partners of students that select the student health insurance plan offered by the University of Pennsylvania are required to get a referral from a Student Health Service (SHS) physician prior to selecting a doctor. Students or partners who are expecting should make an appointment to see a doctor at SHS prior to seeking any other physician’s assistance. Please call 215-662-2850 to make an appointment and visit the student health services website for more information about patient care, insurance and payment for services at www.penn.edu/shs.

Students who opt to obtain insurance other than the Chickering Plan provided to all University of Pennsylvania students and families should consult their insurance provider prior to seeking medical treatment.

A Wharton Partner’s Suggestions/Advice
One Wharton Partner who gave birth last year had the following advice for expecting students and partners:

The university’s health insurance covers all services during the pregnancy and delivery as long as you are enrolled in their insurance plan (pregnancy, even if it is pre-existing, is covered). To request a first appointment with the group of Penn doctors, it is necessary to call 15 days to a month in advance. If you have already visited other doctors before coming to Philadelphia, take all your health records, previous analysis and ultrasounds with you to the first appointment.

All Penn students have access to a special program (Penn Special Delivery Program) that grants additional benefits for pregnant couples. This program includes prenatal classes for parents, a book with information, a beeper for the father one month before your due date, and priority for the comfort rooms in the hospital. In order to secure a place in the prenatal classes you should enroll a few months in advance. You can call the Student Health Service Office to get more information about the Penn’s Special Delivery Program and other prenatal and children’s health program information.
What if I Have School-Age Children?
Education from kindergarten through the completion of high school (grade 12) is offered in both public and private schools. Public school education in the United States is free. Private schools charge a fee.

Schools are generally closed during the summer and re-open in early September. To register your child at your local school, you need to go to the school with the following documentation:

- Your child's birth certificate (with an official translation into English, if necessary)
- Proof of residence
- Immunization records. If you don't have them from your home country, you will need to contact a health clinic or pediatrician here to immunize your child and provide you with a record. Consult the school for the names and addresses of immunization centers.
- School records to assist in the proper placement of your child.

Can you provide me with a list of activities the might be fun for children?
The Wharton MBA Program Office organizes several events that are fun for children. The Fall Family Festival features carnival games, prizes and fun food for kids. The Wharton Partners organization conducts a Halloween trick-or-treat parade through the Wharton administrative offices. You can also bring your children to Spring Salute and help celebrate the end of the school year with the entire Wharton community!

Philadelphia also has many museums, stores and play areas that are designed to meet children’s needs and interests. Below are a few suggestions of fun activities for children.

Please Touch Museum
Adults: $ 9.95/free entrance for children under 1 year old
Address: 210 North 21st Street
Phone: (215) 963-0667
Website: www.pleasetouchmuseum.org

Philadelphia Zoo
Address: 34th Street & West Girard Avenue in Fairmount Park
Website: http://www.philadelphiazoo.org/
Fee: Adults (12-64) $16.95; children (2-11) $13.95

Barnes & Noble Bookstore -Children's day at the children’s book section
Address: 1805 Walnut Street – Rittenhouse Square
Phone: (215) 665-0716

Borders Bookstore
Address: 1625 Chestnut Street
Phone: (215) 557-8443
New Jersey Aquarium
Address: 1 Aquarium Drive, Camden, NJ 08103
Phone: 1-856-365-3300
Website: http://www.adventureaquarium.org
Fee: Adults $16.95/Children (2-12) $13.95

You can take a ferry ($6; children $3) to the aquarium from Penn’s Landing:
2nd Street & Columbus Boulevard – Website: www.riverlinkferry.org/

Gymboree -
Address: 400 Haverford Road, Wynnewood, PA 19096 (You need a car to get there)
Phone: (610) 527-4748
Website: http://www.gymboree.com

Features classes for psychological and physical development with music and games. They have programs for different ages. A 16-week program with one class per week one class a week cost approx. $175

Mum Puppet Theatre
Address: 115 Arch Street
Phone: (215) 925-7686
Website: http://www.mumpuppet.org/

Independence Seaport Museum
Address: 211 South Columbus Boulevard
Phone: (215) 925-5439
Website: http://www.phillyseaport.org/
Fee: Adults $9/Children $6/Students (w/ID) $8

Philadelphia Museum of Art
Address: 26th Street & Benjamin Franklin Parkway
Phone: (215) 684-7605
Website: http://www.philamuseum.org/
Fee: The prices vary based on the course you are taking. Art classes, courses and workshops for children (3-11).

Additional activities for families outside of Philadelphia

Six Flags – New Jersey (45 minutes from Philadelphia)
Address: Route 537, Jackson, NJ 08527
Phone: 732-928-1821
Website: www.sixflags.com/

Sesame Place Park: Langhorne, PA (30 minutes from Philadelphia)
Address: 100 Sesame Road, Langhorne, PA 19407
Phone: (215) 752-7070
Website: www.sesameplace.com/
Open only from May to September; $41.95 + tax for anyone over 2 years old
Staying Safe

Living in Philadelphia has many advantages: cultural diversity, historical areas, and nightlife attractions. However, like other big cities in the United States, Philadelphia also has some disadvantages, one of which is the problem of public safety. Being aware of and taking appropriate safety precautions can help you avoid problems. Upon arrival at Wharton, begin orienting yourself:

- Familiarize yourself with the campus by walking around in the daylight. Be aware of the locations of the Blue Light Emergency Phones.

- Do not walk alone at night. When traveling at night, use Penn’s walking or riding escort service or walk in groups of three or more people.

- Note the address and phone number of your nearest consulate or embassy. If you do not have this information, ask the staff at the OIP.

- Familiarize yourself with the resources of the University’s Division of Public Safety at 4040 Chestnut Street. The division includes the Penn Police, Security services and the Special Services Unit. The Special Services Unit provides safety presentations and support for victims of crimes. Special Services is located at 4026 Chestnut Street, phone (215) 898-4481. For general police business, call (215) 898-7297.

- Keep emergency numbers near your phone.

Street Sense

While certain situations cannot be prevented no matter what precautions are taken, there are many things you can do to increase your safety on campus and in the surrounding area:

- When walking, be aware of your surroundings. Stay alert and be aware of who is in front and in back of you.

- Walk with confidence. Your body language tells others a lot about you. Walk with an air of being in control.

- Trust your instincts; they are usually right. If you feel uncomfortable or that something is wrong, leave the area.

- Walk in well-traveled areas. Never take shortcuts through alleys or open lots.

- Philly drivers are notorious for their flexible interpretations of the traffic lights; they often jump green lights and run red ones. Be cautious when crossing busy streets. Always look both ways before you cross even if your light is green.

Crimes and Scams

The most common crime that happens on and off campus is theft of property left unattended or in an unlocked room, car, or apartment. More serious crimes, such as robberies, drug dealing, assault and rape, also occur. You can help protect yourself by exercising good sense and caution:
• Do not use your passport as ID; it should be kept safe at home.

• Do not leave your books, backpack or purse unattended anywhere.

• Do not carry large amounts of cash; carry only a small amount. Use checks, money orders or credit cards for large purchases.

• If you carry a handbag, keep it under your arm. A wallet should be kept in the front pocket of your pants.

• When withdrawing cash from a machine, use an ATM inside a bank or University building. Do not withdraw cash from an ATM on the street.

• Do not count your money in public.

• If approached by someone demanding your money and threatening to hurt you, do not resist. Avoid confrontations.

• Unless you have initiated a transaction to obtain a product or service, never give your credit card number, bank account number or Social Security number to anyone.

• Be careful of strangers who are overly friendly, who offer you money, or who ask you to accompany them to an unknown place. If you are reluctant in the face of a request, just say, “I am sorry, but I cannot help you,” and walk away.

Home Safety

The following are some useful tips whether you are living on or off campus:

• Keep your door locked at all times. Remember to lock your windows during the night and when you are away.

• Do not open your door to strangers unless they have presented you with official identification.

• Never prop open a dorm or apartment door to let “friends” in.

• If you are called on the phone and are not interested in or do not understand the caller, just interrupt, say “No thanks,” and hang up.

Domestic Violence

Spouse abuse, or domestic violence, is a crime in the United States. You may feel that all domestic matters, especially those that occur within your home, are private matters. But in the United States, they cease to be private once one person uses physical violence. If you feel someone is victimizing you, you should seek help immediately. Any violent assault by a spouse or unmarried partner is a criminal act.
Transportation

Why should I apply for a driver’s license and what documents will I need?
If you do not have an American license, it is recommended to get one even if you do not have car. For more information on obtaining a driver’s license, please refer to the DMV document produced by OIP (attached).

Public Transportation
Southeastern Pennsylvania Transportation Authority (SEPTA) provides bus, trolley and train services in Center City Philadelphia and across the region. Below is some information that will help you to navigate the public transportation system, but for more information and a complete listing of schedules and routes visit: www.septa.org. For information via phone call (215) 580-7145, (note: you may be put on hold for a few minutes while waiting for assistance).

Buses and Subways- The basic fee for public transportation is $2.00 when paying with cash. You can also purchase tokens that cost less (currently $1.40) and can be used as an alternative form of payment. You must pay as soon as you get on the bus/subway with the exact amount of money or with a token (the $1 bill is accepted). For longer trips such as to King of Prussia or Valley Forge the fee is higher. Tokens can be purchased in the Penn bookstore (machine located on the 2nd floor by the elevators), SEPTA stations and Rite Aid pharmacies. At the beginning of every semester you can buy a card with unlimited use for any SEPTA service. From Center City, the #21 bus travels west along Walnut Street and stops at the Huntsman Building at 38th Street.

Trolleys- These cross the city in an East-West direction and go underground from 13th Street. You can use the same tokens that you use for the subway and the bus. They are slower but they make more stops in the downtown area. The only trolley that does not stop at the Penn campus is route number 10. The closest trolley stop to Wharton is located at 36th and Sansom Streets.

Amtrak - Provides inter-city train travel for locations beyond the Philadelphia area. Amtrak trains leave from 30th Street, Station, located at 30th & Market Streets. Students/partners who wish to travel to cities such as New York or Washington, DC, often choose to travel on Amtrak. Amtrak provides two different kinds of service: Metroliner/Acela and regular Northeast Direct Service. The Metroliner and Acela trains are express trains that make limited stops. They are more expensive and the seats are reserved. Some Northeast Direct trains provide unreserved seating. These tickets are cheaper but also slower. For more information about these and other train routes call 1-800-USA-RAIL or visit: www.amtrak.com

Trains- If you live in the suburbs or wish to travel to New York City for less than the Amtrak fare, you may also choose to travel on Philadelphia’s regional rail lines. The R5, R7, R2 are all examples of train lines that service some of Philadelphia’s outlying suburbs. If you would like to travel to New York, you can take SEPTA’s R7 train line to Trenton, New Jersey. Once you reach Trenton, you will have to switch trains and take a New Jersey Transit train to New York’s Penn Station. This route is significantly cheaper than the Amtrak trains (about $28 for a round trip ticket), but it will take you approximately 2.5 hours to get to New York City and it will require you to transfer trains. If you miss the connection, you may have to wait in Trenton, which will increase your travel time. For more information, visit the NJ Transit website: www.njtransit.com
Taxis

Some local taxi companies are:

Checker Cab   (215) 744-8294
Quaker City Cab   (215) 728-8000
Yellow Cab   (215) 333-3333

Bicycling

Many students avoid using cars altogether and use a bicycle to get to and from campus. Bicycle riding is not permitted on sidewalks since bicycles are considered vehicles according to Pennsylvania state law and are governed by the same rules of the road as cars. Fortunately Philadelphia has many bike lanes and more are being installed all the time. Bicycles are also allowed on non-peak trains operated by SEPTA, the local transit authority.

You should also ride with the proper equipment, including a helmet, bell and lights if you intend to ride at night. Another excellent resource is the Philadelphia Bicycle Map. Copies are available at the Bicycle Coalition of Greater Philadelphia. The following are great places to get equipped with bicycling gear and information:

Bicycle Coalition of Greater Philadelphia (provides urban cycling courses, maps & info)
Address: 100 South Broad Street, Suite 1355
Phone: (215) BIC-YCLE
www.bicyclecoalition.org

Bicycle Therapy
Address: 2211 South Street
Phone: (215) 735-7849
http://bicycletherapy.com

Neighborhood Bike Works (sells used bikes)
Address: 3916 Locust Walk
Phone: (215) 386-0316
www.neighborhoodbikeworks.org

Trophy Bikes (has the best selection of folding bikes in Phila)
Address: 3131 Walnut Street
Phone: (215) 222-2020
www.trophybikes.com
Car Rental

If you would like to travel outside of the immediate Philadelphia area, you can also rent a car. The following companies provide car rentals:

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<tr>
<th>Company</th>
<th>Phone</th>
<th>Address</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enterprise</td>
<td>(215) 387-3283</td>
<td>36th Street, &amp; Chestnut (offers student discount)</td>
<td><a href="http://www.budget.com">www.budget.com</a></td>
</tr>
<tr>
<td>Budget</td>
<td>1-800-527-0700</td>
<td></td>
<td><a href="http://www.budget.com">www.budget.com</a></td>
</tr>
<tr>
<td>Hertz</td>
<td>1-800-654-3131</td>
<td></td>
<td><a href="http://www.hertz.com">www.hertz.com</a></td>
</tr>
<tr>
<td>Alamo</td>
<td>1-800-462-5266</td>
<td></td>
<td><a href="http://www.alamo.com">www.alamo.com</a></td>
</tr>
<tr>
<td>Avis</td>
<td>1-800-230-4898</td>
<td></td>
<td><a href="http://www.avis.com/AvisWeb/home/AvisHome">www.avis.com/AvisWeb/home/AvisHome</a></td>
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The websites below often offer great deals on car rentals too:
[www.expedia.com](http://www.expedia.com)
[www.travelocity.com](http://www.travelocity.com)
[www.orbitz.com](http://www.orbitz.com)

Don’t forget that international students usually have to pay a “loss damage waiver”, which is around $20 per day.

Van Rental

As you settle into your new home and search for ways to transport new furniture, you may also find that minivan rentals/moving vans are necessary. U-Haul offers a wide selection of vans at very affordable prices. You can rent a cargo van for $19.95 (plus mileage and insurance) for one day. Check out their web site: [http://www.uhaul.com](http://www.uhaul.com)

Are there local travel agencies that can help me arrange a trip?

STA Travel: This agency also offers student discounts. They have offices both in Penn’s International House (37th and Chestnut Streets) and at the corner of 19th and Walnut Streets (Rittenhouse Square). (tip: shop them both and see who gives you the better deal.) Website: [http://www.statravel.com/](http://www.statravel.com/)

Travel Websites:
For great deals you can also try the following websites:
[www.itassoftware.com](http://www.itassoftware.com) (One of the best websites for finding cheap seats for domestic travel)
[www.travelocity.com](http://www.travelocity.com)
[www.bestfares.com](http://www.bestfares.com)
[www.priceline.com](http://www.priceline.com) (You choose your price and then they try to get it for you. One of the disadvantages is that you cannot choose the airline)
[www.cheaptickets.com](http://www.cheaptickets.com)
[http://www.LowestFare.com](http://www.LowestFare.com)
[http://www.expedia.com](http://www.expedia.com)
[http://www.carbone-travel.com](http://www.carbone-travel.com)
[www.jetblue.com](http://www.jetblue.com) (For domestic fights only)
[www.shuttleamerica.com](http://www.shuttleamerica.com) (For domestic fights only)
Other travel agencies to consider:
Bay Travel: Good prices and they speak Spanish!
Tel: 1-800-886-6391
Website: www.baytravel.net

World Trade Travel: 1-800-732-7386

Brazil: 1-800-BACCRO

US airline companies:
American Airlines: 1 (800) 433-7300
America West: 1 (800) 235-9292
Continental Airlines: 1 (800) 231-0856
Delta Airlines: 1 (800) 221-1212
Northwest Airlines: 1 (800) 225-2525
TWA: 1 (800) 892-4141
United Airlines: 1 (800) 241-6522
Telephone/Internet/Mail Services

**Cellular Telephones**
There are several vendors near campus that provide cellular or mobile phones for sale or rent. The one recommended by other students is Access Communications, located at the corner of 40th and Walnut Streets. This company’s address and others nearby are below.

Access Communications  
Address: 1500 JFK Boulevard, Suite 3  
Phone: (215) 935-3537

Sprint PCS Store  
Address: 1700 Market Street  
Phone: (215) 561-1600

**Telephone Installation**
You have to call Verizon at (800) 640-4155 to arrange for installation of a telephone line. This is a customer information line where you have to choose the “place an order” option (press key 2). You will be asked whether you are placing an order for service for the first time (press key 1) or checking on an order you have already placed (press key 2). You will be connected to a customer service representative. You will be asked to give them your name, your Social Security number (if you have one) and your address. After that you will be given an order number and a fax number where you should fax an ID (passport or driver’s license, and possibly the first pages of your lease agreement). You can also visit their website at [www.verizon.com](http://www.verizon.com)

**Long Distance Calls**
Some advice provided by one Wharton Partner: You can save lots of money if you choose your long distance carrier carefully. We cannot promote one carrier over the other, however, one international student’s experience was that it was quite easy to make calls with a 10-10 service, which does not require signing up for anything or switching your regular phone service. Simply dial the plan’s seven-digit code (such as 10-10-220, for example), then the phone number you are calling. You will be billed for the calls on your local phone bill. For example: dial 10-10-220, then 011 for international calls, then the phone number with the country code. You will not hear any dial tone after dialing the seven-digit access code (in this case 10-10-220)

Check out [www.10-10PhoneRates.com](http://www.10-10PhoneRates.com) for the best rates for your country. There might be huge differences between calling plans, so it’s worth conducting some research. When selecting a plan you should compare monthly fees as well as charges made for each phone call.

When choosing a long distance calling plan within the United States and internationally you may also want to call the following U.S. long distance phone providers. Ask them about their rates within the United States as well as to your home country and see who offers the most competitive rate.
Telephone Companies
MCI   1 (800) 444-3333 www.mci.com
Verizon 1 (800) 640-4155 www.verizon.com
AT&T 1 (800) CALL-ATT www.att.com
Sprint 1 (800) 877-4646 www.sprint.com
IDT 1 (800) 889-9126 www.idt.com/
Net2Phone 1 (877) 627-4663 www.net2phonedirect.com

Calling Cards
You can also buy calling cards. Their rates may be cheaper than those of other phone plans. However, they often charge a connection fee, and service is not always consistent. Before purchasing a calling card, ask around for the most reliable card. Many students buy their cards from the kiosk located at 36th and Walnut, across from Citizens Bank.

Internet Connection
The University of Pennsylvania is not able to provide extended free on-line access to students and faculty. This means that students must use a commercial Internet provider. Those who wish to use the existing Penn pool will be charged monthly. The University recommends that students look for other service providers. Penn has already made arrangements with certain vendors for Penn users to receive special prices.

At Penn, an express pool, which allows users to log on for 15 minutes at a time, is available. Users will have to configure a new phone number on their computer. This service is free of charge. However, students are discouraged from relying on this service because it is very crowded.

The current Penn preferred Internet Service Providers are:

DCA Net: http://www.upenn.dca.net ($12.95/month)
Quadnet: www.quadnet.net and click on “University of Pennsylvania Sign-ups” located at the top right corner ($12.50/month)
Verizon: www.verizon.net tel: 1-800-NET-2026 ($12.95/month)

High-speed options such as DSL can take up to five weeks to be activated. Regular 56k dialup can be activated within a day.

United States Postal Service
The office on 30th & Walnut Streets (next to the train station) is open 24 hours a day, seven days a week. The office on Broad & Samson Streets is open during normal business hours. Domestic stamps now cost $0.39.

Federal Express (FedEx)
For offices and hours, visit: www.fedex.com/us/dropoff

United Parcel Service (UPS)
For offices and hours, visit: www.ups.com/using/services/locate/locate.html
Shopping and Entertainment

Many of you have moved recently to Philadelphia and are in the process of getting yourselves settled into your new home and new life. This process will most likely require that you purchase new household items, furniture and computers. This section is aimed at helping locate the items and services that make life a little easier.

Computer Needs
Even though the University does not officially require you to have a computer, life will be much easier with one! You can purchase a computer at Computer Connection, located at Sansom Common, 3610 Sansom Street, or log onto www.business-services.upenn.edu/computerstore/index.html for further information about Computer Connection. You may also want to ask around. Many of students buy their computers on-line or at other computer stores that offer significant discounts.

Renter’s Insurance
To protect moveable property within your new home, you may want to obtain renter’s insurance. In addition to purchasing insurance that protects your personal property, you can buy family liability protection (to pay for covered damages which you are legally obligated to pay), guest medical protection (to pay medical expenses for your guests who are accidentally injured on your property), and additional living expenses (in the event that you are injured and unable to work). Some major insurance companies are:
- Allstate, Tom Stephenson: 2001 Walnut, (215) 564-6336
- America Insurance Agency Inc: (215) 331-7400, 1-800-283-0500
- Premier Group: (215) 829-1233

Furniture Shopping:

IKEA
Address: 2206 Columbus Boulevard
Phone: (215) 551-4215
Hours: Monday-Saturday 10:00am-9:00pm, Sunday 11:00am-6:00pm
Website: http://www.ikea.com/ms/en_US/

1-(800)-MATTRESS
Tel: 1-800-628-8737
A great way to purchase a bed, with same-day delivery and a range of mattress sizes and prices. All mattresses come with a metal frame that delivery people set-up free of charge.

Mattress Giant:
Address: 1420 Chestnut Street
Phone: (215) 557-9015
Hours: Monday-Friday 10am-9pm; Saturday 10am-8pm; Sunday 11am-6pm
Website: www.mattressgiant.com

Next day delivery is available. If you spend more than $500, delivery is free. This is a good place to buy a bed if you want to test the bed before you purchase. Many brands are available.
Somnia  
Address: 1811 Chestnut Street  
Phone: (215) 569-3939  
Sells sofas, wall units, dining room furniture, etc.

Workbench  
Address: 30 S. 17th Street (across from Liberty Place)  
Quality but pricey furniture

Williams Sonoma  
Address: 200 S. Broad Street (in the Park Hyatt- Bellevue Hotel)  
Quality, but pricey kitchen supplies

Uhuru  
Address: 1220 Spruce Street  
Phone: (215) 546-9616.  
Hours: Tuesday to Friday 11:30am to 6:30pm; Saturday and Sunday 10:00am to 6:00pm.  
Used furniture bazaar. All furniture is donated to the store. The money you spend is used to defend the democratic rights of the African community.

Hardware and Household Supplies  
Within walking distance:

K-Mart  
Address: 9th and Market Streets  
Phone: (215) 629-2410  
Sells everything, even electronics and it is inexpensive.

Rittenhouse Hardware  
Address: 2001 Pine Street (nails, screws, etc.)

Albert’s Supply Co  
Address: 1814 S. 20th Street

By car:

WAL-MART  
Address: 1601 S. Columbus Boulevard  
Phone: (215) 468-4220  
Hours: 24 hrs, 7 days a week.  
By Car: take Broad Street south, make a left on Washington Avenue. Once you arrive at the Delaware River (Columbus Ave.) make a right. You will pass the movie theatre and a Staples store and at the next stoplight make a left. (It is right next to Home Depot).

By Bus: there is no bus with a direct route and the zone is not very safe. It is recommended to take a taxi (approx. $7 from 15th and Locust Streets).
A store where you will be able to find a great variety of products for the house, toys, household appliances, etc. for less. It is right next to Home Depot.

**Home Depot**  
Address: 1601 South Columbus Boulevard  
Phone: (215) 218-0600

Open 24 hours a day, 7 days a week. Sells everything, excellent place for fixtures, trash bins and everything you need for a new home. (See WAL-MART description for directions)

### Food and Clothing

For more information on restaurants, and food shopping, please read *The Inside Guide*, a guide created by fellow Wharton students and full of helpful information about life at Wharton. You may also want to buy a *Zagat 2002-2005 Guide*. The *Zagat Guide* can be purchased at any local bookstore. It contains information about area restaurants and is organized by type of food as well as location. Find out which restaurants in your neighborhood have received a good rating or use the guide to find a list of restaurants within Philadelphia that are known for serving food from your region.

**Food Shopping:**

In University City:  
*Fresh Grocer*: 40th & Walnut Streets  
*Pathmark*: 3021 Gray’s Ferry Avenue  
*Thriftway Market*: 4301 Walnut Street  
*Wawa Food Market*: 38th & Spruce Streets

In Center City:  
*Super Fresh*: South & 10th Streets  
*Chef’s Market*: South & 4th Streets  
*Fresh Fields*: 20th Street, & Pennsylvania Ave or 10th and South Streets  
*Italian Market*: Christian & 9th Streets  
*Reading Terminal Market*: Arch & 12th Streets  
*Food Rite*: Spruce & 15th Streets  
*Great Scott*: Spruce & 18th Streets

Surrounding Suburbs:  
*Acme - City Avenue*:  
By Car: take I-676 westbound. I-676 connects with I-76 West toward Valley Forge. You must stay on I-76 about 5 miles. The exit is “City Avenue” and is on the left-hand side. You must continue straight on City Avenue until about the 4th light and then make a right turn.

*COSTCO – King of Prussia*:  
Address: 201 Allendale Road, King of Prussia, PA 19406  
Phone: (610) 337-6601  
Hours: Monday-Friday 11:00am-8:30pm; Saturday 9:30am-6:00pm; Sunday 10:00am-6:00pm  
Website: [www.costco.com](http://www.costco.com)
By Car: take I-676 West (Valley Forge). The I-676 connects to the I-76. Stay on I-76 West towards Valley Forge for about 15 miles. Exit 25 and/or 26A.

By Bus: it is the same bus that is taken to go to King of Prussia, bus #124 (King of Prussia) or #125 (King of Prussia) that you can take on 13th, 15th, 22nd, 29th and Market Streets. But you have to walk around the mall to arrive to COSTCO (it is possible to exit by the door near the Eckerd and Strawbridge’s in King of Prussia, on The Plaza section). take I-676 westbound (Valley Forge). The I-676 connects with the I-76 West via Valley Forge. You must stay in I-76 about 15 miles. The exit is the 25 or 26A, “King of Prussia”. (COSTCO is located next to the King of Prussia Mall).

It is a wholesale club where you can subscribe for a $45 annual fee. Each membership is for two people (two cards) not necessarily family members. The card is used for all its branches in all the countries where they have a store. COSTCO sells vegetables, meats, canned goods, cleaning products, television sets, computers, medicines, diapers, etc. but EVERYTHING comes in large quantities! It is located right in front of King of Prussia Mall.

BJ’s Wholesale Club (similar to Costco),
Address: 2054 Red Lion Road, Philadelphia, PA
Phone: (215) 676-2402
Hours: Monday-Saturday: 9am-9pm, Sunday: 10am-6pm
Website: www.bjswholesale.com

Sams’s Club (similar to Costco)
Address: At the Franklin Mills Outlet

By Car: Take I-676 East to North I-95. Take Exit 24 to Woodhaven Rd. Route 63 towards Franklin Mills Blvd. (Approximately 20min from Center City)

Super Fresh – Columbus Boulevard:
By Car: take Broad Street, southbound, turn left on Washington. Turn right on Columbus Ave. The supermarket is about five blocks away and on the left-hand side, in front of Wal-Mart and Home Depot.

Clothing Malls and Outlets:

Franklin Mills Mall
Address: 1455 Franklin Mills Circle, Philadelphia, PA 19154
Phone: 1-800-336-MALL / (215) 632-1500
Hours: Monday-Saturday 10:00am-9:30pm; Sunday 11:00am-6:00pm
Website: www.franklinmills.com

By Car: take I-676 East to North I-95. Take Exit 24 to Woodhaven Rd. Route 63 towards Franklin Mills Blvd. (Approximately 20min from Center City)

By Bus: the total time by bus is approximately 2 hours and it is not a very nice zone.
By Subway: take the subway (Blue Line) to Frankford Terminal (it is the last stop). From the terminal take bus #20 (Franklin Mills/Neshaminy). The complete trip lasts approximately 1:30 hrs.

By Shuttle: Philly Shuttle offers transportation service to the outlet. Rate: $15 + tip per person, minimum 2 people. Philly Shuttle: (215) 333.1441

Franklin Mills is a large shopping complex where stores sell merchandise for reasonable prices. Some stores that you’ll find there: Bed Bath & Beyond, Marshall’s, Burlington Coat Factory, Gap Outlet, Polo, Brooks Brothers, Nine West, Eddie Bauer, Kenneth Cole, Ann Taylor, Neiman Marcus, Nordstrom Rack, BCBG, Donna Karan, Escada, Old Navy and Talbot’s Outlet.

**King of Prussia Mall:**
Phone: The Plaza: (610) 265-5727; The Court: (610) 337-1210
Hours: Monday-Saturday, 10:00am-9:30pm; Sunday 11:00am-6:00pm
Website: [www.kingofprussiamall.com](http://www.kingofprussiamall.com)

By Car: take I-676 West (Valley Forge). The I-676 connects to the I-76. Stay on I-76 West towards Valley Forge for about 15 miles. Exit 25 and/or 26A.

By Bus: take bus #124 (King of Prussia) or #125 (King of Prussia) on 13th, 15th, 22nd, 29th and Market Streets. The total time of the trip is approximately 40 minutes. If you take the bus it is recommended to go during weekdays, since on the weekends the bus can get so full that you might have to go standing all the way to the Mall.

It is a huge shopping mall (one of largest of the US) that features several department and specialty stores. Some of the department stores that you’ll find there are: Bloomingdale’s, Lord & Taylor, Strawbridge’s, Nordstrom, Macy’s as well as Banana Republic, Bebe, J.Crew, Pottery Barn and COSTCO is right across the street.

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**Movies and DVD Rental**

After a long week of classes, many students will opt to rent or go to see a movie. Philadelphia has many movie theaters and DVD rental stores. To get more information about movies currently playing in area theaters, you can call Moviefone at (215) 222-FILM (please be aware that you are charged approx. $2.00 per minute for using this service). You can also visit them on-line at: [www.moviefone.com](http://www.moviefone.com), *The Philadelphia Inquirer* and *The Philadelphia Weekly* (a free paper) also print movie listings.

**The Bridge: Cinema de Lux**
Address: 40th & Walnut Streets
[www.thebridgecinema.com](http://www.thebridgecinema.com)

**United Artists Riverview**
Address: Penn's Landing, 1400 South Columbus Boulevard
Phone: (215) 755-2219

By Bus: There is no direct route and the zone is not very safe. It is preferable to take a taxi (approx. $7.00 from Locust and 15th Street,)
By Car: Take Broad Street southbound, turn left on Washington. Turn right on Columbus Ave. The movie theater is about three blocks away on the right hand side.

**Ritz at the Bourse**
Address: 400 Ranstead Street, between 4th & Chestnut Streets
Phone: (215) 440-1181 / (215) 925-7900

By Bus: take the bus #21 (via Penn's Landing) or #42 (via Penn's Landing) and step down at 4th & Chestnut Streets

**Ritz East**
Address: 2nd Street, between Chestnut & Walnut Streets
Phone: (215) 925-4535 / (215) 925-7900

By Bus: take the bus #21 (via Penn's Landing) or #42 (via Penn's Landing) and step down at 4th & Chestnut Street, You need to walk half a block.

**Ritz Five**
Address: Walnut Street, between 2nd & 3rd Streets
Tel.: (215) 440-1184 / (215) 925-7900

By Bus: take the bus #21 (via Penn's Landing) or #42 (via Penn's Landing) and step down at 4th & Chestnut Streets. You need to walk half a block.

**DVD Rentals**

**Hollywood Video**
Address: 20th & Hamilton Streets
Phone: (215) 564-3103

**TLA Video (2 locations)**
Address: 1520 Locust Street
Phone: (215) 735-7887
Address: 1808 Spring Garden Street
Phone: (215) 751-1171
Website: [www.tlavideo.com](http://www.tlavideo.com)

**Fliks Videos**
Address: 1635 Spruce Street
Phone: (215) 985-5000
Hours: Phone orders: 12:00N-10:00pm. Store Hours: 10:00am-12:00mid

They charge approx. $50 for 22 films (they offer other plans). They provide free home delivery and pick up service

**West Coast Video**
Address: 15th Street between Walnut & Locust Streets
<table>
<thead>
<tr>
<th><strong>Helpful Contact Information</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Office of International Programs (OIP)</strong></td>
</tr>
<tr>
<td>3701 Chestnut Street, Suite 1W</td>
</tr>
<tr>
<td>Philadelphia, PA 19104</td>
</tr>
<tr>
<td>Tel: (215) 898-1640</td>
</tr>
<tr>
<td><a href="http://www.upenn.edu/oip/">www.upenn.edu/oip/</a></td>
</tr>
<tr>
<td>Office Hours: Monday to Friday: 10am – 5pm</td>
</tr>
<tr>
<td><strong>Student Health Service</strong></td>
</tr>
<tr>
<td>Penn Tower Hotel, Lower Level</td>
</tr>
<tr>
<td>34th Street and Civic Center Boulevard</td>
</tr>
<tr>
<td>Philadelphia, PA 19104-4283</td>
</tr>
<tr>
<td>Tel: (215) 662-2850</td>
</tr>
<tr>
<td><a href="http://www.upenn.edu/shs/">www.upenn.edu/shs/</a></td>
</tr>
<tr>
<td><strong>Wharton Partners Club</strong></td>
</tr>
<tr>
<td><strong>PECO Energy</strong> (electricity)</td>
</tr>
<tr>
<td>2301 Market Street</td>
</tr>
<tr>
<td>P.O. Box 8699</td>
</tr>
<tr>
<td>Philadelphia, PA 19101</td>
</tr>
<tr>
<td>Tel. 1-800-494-4000</td>
</tr>
<tr>
<td><a href="http://www.exeloncorp.com/">www.exeloncorp.com/</a></td>
</tr>
<tr>
<td><strong>The Writing Center</strong></td>
</tr>
<tr>
<td>3808 Walnut Street</td>
</tr>
<tr>
<td>Philadelphia, PA 19104</td>
</tr>
<tr>
<td>Phone: (215) 573-2729</td>
</tr>
<tr>
<td><a href="http://www.sas.upenn.edu/writing">www.sas.upenn.edu/writing</a></td>
</tr>
<tr>
<td><strong>PennCard Center</strong></td>
</tr>
<tr>
<td>Franklin Building, Suite 150</td>
</tr>
<tr>
<td>3451 Walnut Street</td>
</tr>
<tr>
<td>Philadelphia, PA 19104</td>
</tr>
<tr>
<td>Tel. (215) 417-CARD</td>
</tr>
<tr>
<td><a href="http://www.business-services.upenn.edu/penncard/index.html">www.business-services.upenn.edu/penncard/index.html</a></td>
</tr>
<tr>
<td><strong>Wharton MBA Program Office</strong></td>
</tr>
<tr>
<td>300 Huntsman Hall</td>
</tr>
<tr>
<td>Philadelphia, PA 19104</td>
</tr>
<tr>
<td>Tel. (215) 898-4968</td>
</tr>
<tr>
<td><a href="http://spike.wharton.upenn.edu/mbaprogram/">http://spike.wharton.upenn.edu/mbaprogram/</a></td>
</tr>
<tr>
<td>e-mail: <a href="mailto:mbaprogram@wharton.penn.edu">mbaprogram@wharton.penn.edu</a></td>
</tr>
<tr>
<td><strong>Computer Connection</strong></td>
</tr>
<tr>
<td>Sansom Common</td>
</tr>
<tr>
<td>3610 Sansom Street</td>
</tr>
<tr>
<td>Philadelphia, PA 19104-3298</td>
</tr>
<tr>
<td>Tel: (215) 898-3282</td>
</tr>
<tr>
<td>Fax: (215) 898-0647</td>
</tr>
<tr>
<td><a href="http://www.penn.edu/computerstore">www.penn.edu/computerstore</a></td>
</tr>
<tr>
<td><strong>The Partner Family Resource Center/International Women’s Group</strong></td>
</tr>
<tr>
<td>3650 Chestnut Street</td>
</tr>
<tr>
<td>Philadelphia, PA 19104</td>
</tr>
<tr>
<td>Email: <a href="mailto:pfrc@hotmail.com">pfrc@hotmail.com</a></td>
</tr>
<tr>
<td><strong>Dept. of Academic Support Programs</strong></td>
</tr>
<tr>
<td>220 S. 40th Street, Suite 260</td>
</tr>
<tr>
<td>Philadelphia, PA 19104</td>
</tr>
<tr>
<td>Tel. (215) 898-0809</td>
</tr>
<tr>
<td><a href="http://www.vpul.upenn.edu/dasp/dasp_home.html">http://www.vpul.upenn.edu/dasp/dasp_home.html</a></td>
</tr>
<tr>
<td><strong>U.S. Citizenship &amp; Immigration Services</strong></td>
</tr>
<tr>
<td>Philadelphia District Office</td>
</tr>
<tr>
<td>1600 Callowhill Street</td>
</tr>
<tr>
<td>Philadelphia, PA 19130</td>
</tr>
<tr>
<td><strong>Penn Graduate Student Center</strong></td>
</tr>
<tr>
<td>3615 Locust Walk</td>
</tr>
<tr>
<td>Philadelphia, PA 19104</td>
</tr>
<tr>
<td>Tel: (215) 736-6868</td>
</tr>
<tr>
<td><a href="http://www.upenn.edu/gsc/">http://www.upenn.edu/gsc/</a></td>
</tr>
</tbody>
</table>
Money
U.S. currency is based on the decimal system with 100 cents to each dollar. Metal coins include pennies ($.01), nickels ($.05), dimes ($.10), quarters ($.25), half dollars ($.50), and silver dollar ($1) coins. Paper currency is usually in $1, $5, $10, $20, $50, and $100 denominations. Because these bills have recently been redesigned, there are currently two forms in circulation. Both forms are valid and will be accepted. $2 bills also exist, but they are rare.

Length/Weight and Capacity Conversions

Length
- 12 inches (in) = 1 foot (ft) = 30.48 centimeters (cm)
- 1 mile = 5280 feet = 1.609 kilometers (km)

Weight
- 1 ounce (oz) = 28.35 grams (gr)
- 16 ounces = 1 pound (lb) = 0.454 kilogram (kg)
- 14 pounds = 1 stone (st) = 6.356 kilograms

American capacity
- 16 US fluid ounces = 1 US pint = 0.473 liter (l)
- 2 US pints = 1 US quart = 0.946 liter
- 8 US pints = 1 US gallon = 3.785 liters

Weather
The summer is hot and humid (around 30° Celsius, 85° Fahrenheit), and the winter is usually very cold (around -7° Celsius, 20° Fahrenheit) with possible snow. If you feel confused about our use of the Fahrenheit scale, check out http://www.cnn.com, where under the weather section you can find the exact temperature in both Fahrenheit and Celsius. To convert Fahrenheit in Celsius, subtract 32 and divide it by 1.8.
<table>
<thead>
<tr>
<th>NAME</th>
<th>ADDRESS</th>
<th>WEBSITE</th>
<th>LEASING OFFICE</th>
<th>PRICE RANGE</th>
<th>PARKING IN BUILDING</th>
<th>SECURITY DEPOSIT</th>
<th>DOORMAN</th>
<th>GYM</th>
<th>POOL</th>
<th>PETS</th>
<th>LAUNDRY IN UNIT</th>
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<td></td>
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<td>PHONE</td>
<td>FAX</td>
<td>1 BEDROOM</td>
<td>2 BEDROOM</td>
<td>3 DEBROOM</td>
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<tr>
<td>1500 Chestnut</td>
<td>1500 Locust</td>
<td><a href="http://www.rentnet.com">www.rentnet.com</a></td>
<td>(215) 893.0800</td>
<td>(215) 893.0686</td>
<td>$1025 - $1040</td>
<td>$1210 - $1695</td>
<td>$1860 - $2350</td>
<td>n/a</td>
<td>yes</td>
<td>yes</td>
<td>yes</td>
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<tr>
<td>2031 Locust St Apts</td>
<td>2301 Locust St</td>
<td><a href="http://www.rentnet.com">www.rentnet.com</a></td>
<td>(215) 563.1653</td>
<td></td>
<td>n/a</td>
<td>$850 - $1395</td>
<td>$1325 - $2500</td>
<td>$1700 - $4000</td>
<td>1 mo</td>
<td>yes</td>
<td>yes</td>
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<tr>
<td>222 Rittenhouse</td>
<td>2400 Chestnut</td>
<td><a href="http://www.2400chestnut.com">www.2400chestnut.com</a></td>
<td>(215) 561-2700</td>
<td>(215) 561-5536</td>
<td>$880 - $1000</td>
<td>$1010 - $1120</td>
<td>$1335 - $1520</td>
<td>N/A</td>
<td>yes</td>
<td>yes</td>
<td>no</td>
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<tr>
<td>2601 Parkway</td>
<td>2601 Pennsylvania Ave</td>
<td><a href="http://www.historiclandmarks.com">www.historiclandmarks.com</a></td>
<td>(215) 606.1800</td>
<td>(215) 563.8999</td>
<td>start at $715</td>
<td>start at $865</td>
<td>start at $1125</td>
<td>n/a</td>
<td>yes</td>
<td>yes</td>
<td>yes</td>
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<tr>
<td>Claridge</td>
<td>201 S. 18th Street</td>
<td><a href="http://www.rentnet.com">www.rentnet.com</a></td>
<td>(215) 546.2525</td>
<td></td>
<td>$810 - $890</td>
<td>$1110 - $1435</td>
<td>$1695 - $2210</td>
<td>$2,280</td>
<td>yes</td>
<td>no</td>
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<tr>
<td>Locust On The Park</td>
<td>25 &amp; Locust</td>
<td><a href="http://www.locustonthepark.com">www.locustonthepark.com</a></td>
<td>(215) 735.1810</td>
<td></td>
<td>start at $1000</td>
<td>start at $1300</td>
<td>start at $1840</td>
<td>n/a</td>
<td>yes</td>
<td>no</td>
<td>no</td>
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<tr>
<td>Locust Point</td>
<td>2429 Locust St</td>
<td><a href="http://www.historiclandmarks.com">www.historiclandmarks.com</a></td>
<td>(215) 564.3322</td>
<td>(215) 569.8347</td>
<td>start at $990</td>
<td>start at $1410</td>
<td>n/a</td>
<td>yes</td>
<td>1 mo</td>
<td>no</td>
<td>no</td>
</tr>
<tr>
<td>Regency</td>
<td>River Loft</td>
<td>2300 Walnut St</td>
<td>(215) 568.1002</td>
<td></td>
<td>$810 - $877</td>
<td>$1271 - $1410</td>
<td>$1205 - $1360</td>
<td>n/a</td>
<td>yes</td>
<td>1 mo</td>
<td>yes</td>
</tr>
<tr>
<td>Sterling</td>
<td>1815 JFK Blvd</td>
<td><a href="http://www.rentnet.com">www.rentnet.com</a></td>
<td>(617) 714.4436</td>
<td>(215) 563.8999</td>
<td>$875 - $925</td>
<td>$1265 - $1445</td>
<td>$1265 - $1445</td>
<td>start at $2165</td>
<td>$200 - $500</td>
<td>yes</td>
<td>yes</td>
</tr>
<tr>
<td>Riverwest</td>
<td>2101 Chestnut St</td>
<td><a href="http://www.historiclandmarks.com">www.historiclandmarks.com</a></td>
<td>(215) 563.2101</td>
<td>(215) 569.8347</td>
<td>start at $705</td>
<td>start at $775</td>
<td>start at $1255</td>
<td>n/a</td>
<td>yes</td>
<td>yes</td>
<td>no</td>
</tr>
<tr>
<td>The Chatham</td>
<td>20th and Walnut</td>
<td><a href="http://www.rentnet.com">www.rentnet.com</a></td>
<td>(215) 438.5322 x 6268</td>
<td></td>
<td>$850 - $950</td>
<td>$1000 - $1150</td>
<td>$1200 - $1400</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The Cosmopolitan</td>
<td>221 S. 12th St</td>
<td><a href="http://www.rentnet.com">www.rentnet.com</a></td>
<td>(215) 440.0900</td>
<td></td>
<td>$760 - $1200</td>
<td>$975 - $1260</td>
<td>$1325 - $1700</td>
<td>n/a</td>
<td>1 mo</td>
<td>yes</td>
<td>yes</td>
</tr>
<tr>
<td>The Drake</td>
<td>1512 Spruce St</td>
<td><a href="http://www.rentnet.com">www.rentnet.com</a></td>
<td>(215) 545.6900</td>
<td></td>
<td>$700 - $1275</td>
<td>$830 - $2215</td>
<td>$1610 - $2270</td>
<td>n/a</td>
<td>1 mo</td>
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<tr>
<td>The Left Bank</td>
<td>3131 Walnut St</td>
<td><a href="http://www.leftbankapts.com">www.leftbankapts.com</a></td>
<td>(215) 222.5400</td>
<td></td>
<td>start at $1075</td>
<td>start at $1275</td>
<td>start at $1835</td>
<td>start at $3600</td>
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<tr>
<td>The Metropolitan</td>
<td>117 N. 15th Street</td>
<td><a href="http://www.historiclandmarks.com">www.historiclandmarks.com</a></td>
<td>(215) 854.0729</td>
<td>(215) 569.8347</td>
<td>start at $835</td>
<td>start at $1070</td>
<td>start at $1400</td>
<td>n/a</td>
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<tr>
<td>The Packard Building</td>
<td>317 N. Broad Street</td>
<td><a href="http://www.historiclandmarks.com">www.historiclandmarks.com</a></td>
<td>(215) 351.0930</td>
<td>(215) 569.8347</td>
<td>start at $860</td>
<td>start at $945</td>
<td>start at $1375</td>
<td>n/a</td>
<td>yes</td>
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<tr>
<td>The Touraine</td>
<td>1520 Spruce St</td>
<td><a href="http://www.historiclandmarks.com">www.historiclandmarks.com</a></td>
<td>(215) 735.8618</td>
<td>(215) 569.8347</td>
<td>start at $1050</td>
<td>start at $1310</td>
<td>start at $2170</td>
<td>start at $3165</td>
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<td>Wanamaker</td>
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</table>

Other Websites:  [www.apartments.com](http://www.apartments.com)  [www.philly.com](http://www.philly.com)  [www.relocationcentral.com](http://www.relocationcentral.com)  [www.forrent.com](http://www.forrent.com)  [www.rentnet.com](http://www.rentnet.com)
Can I drive with a valid foreign license?
Pennsylvania honors a valid foreign driver’s license for up to one year. If your foreign driver’s license is not in English, you also need a valid International Driving Permit in addition to your foreign license. This must be obtained in your home country. In order to continue driving after the one year, you should apply for a Pennsylvania driver’s license if you meet the document requirements listed below.

If you hold a valid driver’s license from France or Germany you may transfer a valid non-commercial license to a PA non-commercial driver’s license. If you hold a valid driver’s license from a Canadian province or territory you may transfer a valid non-commercial license to a PA non-commercial license.

What documents do I need to obtain a Pennsylvania ID Card or Driver’s License?
To obtain a Pennsylvania ID Card or Driver’s License you will need to show the following documents:

1. Letter from OIP to verify your status (F-1, J-1 or H-1) at the University of Pennsylvania. This letter can be requested at the front desk of OIP.

2. Your social security card, or ITIN card* (see below) and letter from the social security office stating that you are not eligible for a social security number.

3. Two of the following as proof of residency in Pennsylvania:
   - Current utility bills (for example, electric, cable, telephone, etc).
   - Tax records
   - Lease agreements
   - W-2 forms
   - Mortgage documents
   - Current weapons permit
   - If you have only one of the above-mentioned documents, a bank statement may be acceptable.

4. Your original immigration documents to verify your status and authenticate your length of stay: I-20 for F-1 status, DS-2019 for J-1 status, I-797 for H-1B status.

**IMPORTANT NOTE:** Non-immigrants granted entry for one year or less and non-immigrants granted entry for more than one year but with less time remaining on their entry documents (I-20, DS-2019, or I-797) are not eligible for a Pennsylvania ID Card or Driver’s License.

5. Your valid passport

6. Your I-94 card

7. Your visa (used for last entry)

Bring these documents to a PENNDOT Photo and Exam Center. There is a center located at 1108 Market Street. Phone: 215-560-2398. There you will be able to obtain your Pennsylvania ID Card or Driver’s License or take the written exam and obtain information about taking the driving exam for a driver’s license. For other locations see the reverse side of this handout.

*Dependents in F-2 status are not eligible for a Social Security Card, but may obtain an Individual Taxpayer Identification Number (ITIN) from the US Internal Revenue Service if they do not have a Social Security Card from a previous stay. The ITIN number can be obtained only when you file your annual U.S. income tax return. For more information and forms, visit the IRS homepage at [http://www.irs.gov](http://www.irs.gov)
Where do I get Driver’s License application forms?
These forms are available for downloading at www.dmv.state.pa.us

How do I Get a Learner’s Permit?
Obtain a Pennsylvania Driver’s Manual and study it. This manual is available on the internet www.dmv.state.pa.us
or from a Driver Service Center. It contains detailed instructions on the steps to take to obtain a learner’s permit.
You will need to complete the front of the Non-Commercial Learner’s Permit Application (DL-180) found in the
Driver’s manual. Your medical provider must complete the back of the application (DL-180). You will need to pass
the Vision, Knowledge and Road Tests. Please see the Driver’s manual for complete instructions and required
documents.

Can I drive with the Temporary Learner’s Permit?
Yes, the Temporary Learner’s Permit allows you to practice driving, but you must be accompanied by a licensed
driver 21 years of age or older. This driver must ride in the front passenger seat of the vehicle. You may, of course,
continue to drive alone if you have a valid foreign driver’s license and have been in Pennsylvania less than one year.
In approximately 30 days, PennDOT will mail you a Learner’s Permit. Once you have received this Learner’s
Permit, you can schedule a driving skills test when you feel that you are ready. Some Driver Service Centers require
you to make an appointment for the driving portion of the test. Please call 1-800-932-4600 to determine if
scheduling is required. All Driver’s License Centers in the Philadelphia area require appointments to take the skills
test.

How much will it cost to get a Driver’s License or Photo I.D.?
The fee to obtain a Pennsylvania driver’s license varies according to the type of vehicles you desire to drive.
Detailed information on the various types of licenses and the fee schedule is provided in the Pennsylvania Driver’s
Manual. The fee for an initial permit and four-year regular license (car) is $31.00. The fee for a Photo I.D. is $10.

<table>
<thead>
<tr>
<th>Address</th>
<th>Phone Number</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>ARA Towers, Lobby</td>
<td>215-560-2398</td>
<td>Mon-Sat 8:30-4:15</td>
</tr>
<tr>
<td></td>
<td>215-559-7311 Photo</td>
<td>Thur until 7:00</td>
</tr>
<tr>
<td></td>
<td>215-560-2399 Fax</td>
<td>*</td>
</tr>
<tr>
<td>11 &amp; Market Sts.</td>
<td></td>
<td></td>
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<tr>
<td>Philadelphia, PA 19107</td>
<td></td>
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</tr>
<tr>
<td>Columbus Blvd.</td>
<td>215-952-1012</td>
<td>Tues-Sat 8:30-4:15</td>
</tr>
<tr>
<td>1530 S. Columbus Blvd.</td>
<td>215-952-1013</td>
<td></td>
</tr>
<tr>
<td>Philadelphia, PA 19147</td>
<td></td>
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<tr>
<td>Mayfair Shopping Center</td>
<td>215-333-4878</td>
<td>Mon-Sat 8:30-4:15</td>
</tr>
<tr>
<td>6420 Frankford Ave.</td>
<td>215-332-2281 Photo</td>
<td>Thurs until 6:00</td>
</tr>
<tr>
<td>Philadelphia, PA 19135</td>
<td>215-333-4844 Fax</td>
<td>*</td>
</tr>
<tr>
<td>2320 Island Ave.</td>
<td>215-937-1351</td>
<td>Mon-Sat 8:30-4:15</td>
</tr>
<tr>
<td>Philadelphia, PA 19153</td>
<td>215-937-1701 Photo</td>
<td>*</td>
</tr>
<tr>
<td></td>
<td>215-937-1354 Fax</td>
<td></td>
</tr>
<tr>
<td>Oxford Levick Shopping Center</td>
<td>215-744-2593 or</td>
<td>Mon-Sat 8:30-4:15</td>
</tr>
<tr>
<td>919-B Levick St.</td>
<td>215-744-2968</td>
<td>Thurs until 8:00</td>
</tr>
<tr>
<td>Philadelphia, PA 19111</td>
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</tbody>
</table>

* Monday 8:30-4:15 and Thursday 4:15-7:00 (6:00 for Mayfair location) are for Photo License only.

Please call location to verify times and services available before going to the Driver’s License Center.
No Driving Skills Tests can be given without an appointment. Please call 1-800-932-4600 to set up an appointment.

NOTE: INFORMATION IS SUBJECT TO CHANGE. PLEASE CONTACT DMV FOR UPDATES.